Curricula

		CURRICULA	CURRICULA PLUS
CORE FEATURES OF CURRICULA FOR CORPORATE LEARNING			
	Self-Paced Online Learning	✓	✓
	Instructor-Led Blended Live Learning	✓	✓
	Manage Live Teams Meetings and/or Zoom Calls	✓	✓
	Customizable Learning Paths (drag-and-drop) with Video, SCORM, xAPI, Docs, Quiz, and more	✓	✓
	Customizable Logo, Color Theme, and Email Notification Templates	✓	✓
NATIVELY BUILT FOR MICROSOFT 365			
	Teams Integration for Self-Paced Learning Communities	✓	✓
	Teams Integration for Blended Instructor-Led Virtual Classrooms	✓	✓
	Single Sign-On with Microsoft 365	✓	✓
	Viva Learning Integration	✓	✓
	"BYOS" (Bring Your Own Storage) with your existing Azure Blob Storage	✓	✓
RICH MICROSOFT 365 TRAINING & ADOPTION BUILT-IN FOR SUCCESS			
	Pre-loaded Extensive Content Library of Bite-Sized Microsoft 365 Training Courses		✓
	Communications Toolkit for M365 Adoption: Email Templates, Badges, Banners, and more		✓
ADDITIONAL ADD-ON EXTENSIONS AND INTEGRATIONS			
	Public API Access Integration		*Contact Us*
	Custom URL and Sign-In Page		*Contact Us*
	Third-Party Content Provider API Integration		*Contact Us*
	Power BI Data Warehouse for Custom Analytics		*Contact Us*

CURRICULA PLUS

Curricula | training+

Over 1000 hrs+ of bite-sized Microsoft training content, available to personalize with your own Logo and your own corporate content in a custom Learning Path. Some of our popular courses are outlined below, with many more available!

Teams
The Teams Course has a total of 11 Modules and 158 Videos

Channels, Creating Chats, Managing Files, Using Tabs, Emojis, @mentions, Pinning, Joining Teams, and more...

SharePoint Online
The SPO Course has a total of 7 Modules and 70 Videos

Introduction, Repository, Office Integration, Search, Pages, Sites, Hubs, Co-Authoring, Security, Apps, Inheritance, Columns, Metadata, and more...

OneDrive
The OneDrive Course has a total of 1 Module and 15 Videos

Introduction, Best Practices, Navigating, Folders, Content Sync, Move and Copy, Versions, Co-Authoring, Deletion and Recovery, and more...

Power Apps
The Power Apps Course has a total of 3 Modules and 27 Videos

Introductions, Benefits, Accessing, Starting from a Data Source, Using SP Lists, Testing, Navigating, Publishing, Version Control, Mobile/Tablet, and more...

Power BI
The Power BI Course has a total of 5 Modules and 44 Videos

Introductions, Tools and Services, Requirements Gathering, Scenario Examples, Relationships, DAX, Columns, Query Editor, Themes, Workspaces, and more...

Power Automate
The Power Automate Course has a total of 3 Modules and 18 Videos

Introductions, Benefits, Accessing, Templates, Actions, Labels, Testing, Expressions, Variables, Branching, Scenario Examples, and more...

Lists
The Microsoft Lists Course has a total of 1 Module and 17 Videos

Introductions, Navigating Lists, Creating Lists, Managing Columns, Customizing List Forms, Formatting Views, Managing Access, Rules and Alerts, Automation, and more...

Planner
The Planner Course has a total of 1 Module and 9 Videos

Starting a Plan, Creating Buckets, Add and Manage Tasks, Label Tasks, Grouping, Filter, Views, Settings, Mobile App, and more...

OneNote
The OneNote Online Course has a total of 3 Modules and 33 Videos

Introductions, Managing Notebooks, Printing, Sharing, Content and Ink, Tags, Tables, Meetings, Links, Recordings, Search, Authors, Versioning, Accessibility, and more...

Outlook
The Outlook Course has a total of 4 Modules and 42 Videos

Introduction to Mail, Create Emails, Audiences, Formatting, Drafts, Replies and Forwards, Calendar, Appointments, Recurring Events, People, Tasks, and more...

Word
The Word Course has a total of 1 Module and 14 Videos

Introduction, Ribbons, Navigation, Text, Sharing, Formatting, Bullets and Numbered Lists, Page Setup, Headers and Footers, Printing, and more...

Excel
The Excel Course has a total of 1 Module and 17 Videos

Introductions, Data Entry, Formulas, Functions, Linking Sheets, Cell Referencing, Ranges, Formatting, Charts, Printing, Workbooks, and more...

PowerPoint
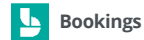**The PowerPoint Course has a total of 1 Module and 12 Videos**

When to use PowerPoint, Slide Management, Transitions, Formatting, SmartArt, Images, Shapes, Slide Design, Presenting, and more...

Shifts
The Shifts Course has a total of 1 Module and 13 Videos

Starting a Schedule, Navigation, Creating Groups, Adding People, Add Day Notes, Open Shifts, Share with Team, Approvals, Clocking In, View and Recall, and more...

Bookings
The Bookings Course has a total of 1 Module and 9 Videos

Introductions, Adding a Calendar, Setting up Business Information, Adding Services, Listing Staff, Manage Customers, Booking Pages, and more...

Whiteboard
The Whiteboard Course has a total of 1 Module and 10 Videos

Mouse vs. Touch, Navigating Whiteboard, Inking Mode, Adding Text, Using Notes, Comments, Inviting Someone, Settings, and more...

To Do
The To Do Course has a total of 3 Modules and 20 Videos

Introduction to 'To Do', Navigation, Search, Changing the Theme, Creating Tasks, Editing, Deleting, Planner and To Do, Working in Lists, Outlook, and more...

Forms
The Forms Course has a total of 5 Modules and 16 Videos

Creating a Form or Quiz, Form Types, Previewing, Adding and Editing, Question Types, Background and Colors, Sharing, Multilingual, Export to Excel, and more...